



Professional quality plain-paper fax/copier for managing every day needs.

- Be more productive with automatic redial, 50-sheet paper tray, 100 speed dials, 10 one-touch dials, and management reporting.
- Simple to use and efficient with one-touch buttons and easy-to understand menus for quick access to reports, system set up and tools.
- Get HP reliability, 6 second-per-page fax performance, and crisp black output at low cost using plain paper.
- Save desktop space with small footprint and compact, dual-tone styling that blends into any environment.

Technical specifications	
Fax Resolution Black (best)	Up to 600 x 300 dpi
Fax Speed	6 sec per page ¹
Fax and Modem Description	Up to 14.4 kbps
Fax Memory	Up to 50 pages ¹
Fax features supported	Fax auto-redialing, fax broadcasting (up to 5 locations) auto fax reduction, fax delayed sending, fax forwarding, fax/phone/TAM interface, fax polling, distinctive ring detection**, fax telephone mode, remote retrieval, telephone handset, junk barrier, Silent mode, answer mode, redial, loud speaker, volume control, telephone handset
Speed Dialing Numbers Maximum	Up to 50 numbers
Copy Resolution	Black graphics: Up to 600 x 300 dpi; Black draft: Up to 300 x 300 dpi, Black (fine mode): 203 x 196 dpi, Black standard mode: 203 x 196 dpi
Copy Speed	Black: Up to 4 cpm
Copier Settings	Standard, fine, photo, collation, reverse output
Reduction/enlargement	50 to 150%
Number of Copies	Up to 50 copies
Scan Resolution	Up to 200 x 200 dpi, Grayscale Levels: 64
Print Technology	HP Thermal Inkjet
Standard Paper Handling	50-sheet input tray, 10-sheet automatic document feede
Media Types	Paper (plain)
Media Sizes Supported	Letter/Legal
Custom Media Sizes	8.5 x 11 to 8.5 x 14 in
Media Weight Recommended	20 lb
Duty cycle (max monthly vol)	Up to 500 pages
Acoustics	Power Emissions (active/printing): 40 dB(A) (idle mode), 55 dB(A) (average), 65 dB(A) (maximum)
Dimensions (w x d x h)/weight	14.33 x 12.76 x 9.84 in (with paper tray), Metric: 364 x 324 x 250 mm (with paper tray), 6.5 lb (3.0 kg)
Operating environment	Recommended operating temperature: 50 to 85° F (15 to 25° C); Maximum operating temperature: 50 to 90° F (10 to 35° C); Operating Humidity range: 20 to 80% RH, Humidity recommended operating range: 40 to 60% RH
Power requirements	Power supply type: Internal, Power consumption: 15 watts (average); Input voltage: Input voltage 100 to 12 VAC, 50/60 Hz
Safety	UL1050/CSA22.2 number 950, third edition 1995, NOM-019-SCFI:1993
Electromagnetic Compatibility	FCC Part 15 - EMC, eUL Safety
Telecom Compliance	FCC Part 68 Telecom, IC Telecom (CS-03)
Warranty	One-year limited warranty backed by HP Customer Care, Service and Support
Whats in the box?	HP 640 Fax, HP Black Inkjet Starter Cartridge (3 ml), Setup Booklet, User's Guide, power cord, phone cord
Replacement Inkjet Print Cartridge	HP 701 Black Inkjet Print Cartridge, 6 ml CC635A
HP Product HP 640 Fax	Part Number CB782A

For more information visit our website at www.hp.com

¹Based on standard ITU-T test image #1 at standard resolution. More complicated pages or higher resolution will take longer and use more memory.